

# **Minutes of Woodhall Farm Community Association**

## **14<sup>th</sup> January 2005**

Present: Arno Steen Andreasen, Colette Wyatt-Lowe, Marcela Cortez, Ruth Clinch, Steve Holmes, Geraldine Lander, Audrey Evans, Tony Bolt

**Apologies:** Lillian Andreasen, Carol Garrett

**1. Minutes** Minutes from the last meeting where agreed and signed.

### **2. Planning of the AGM**

Encourage people to come to the meeting. Preschool inform their parents. Koinonia will put it in their newsletter.

It was decided that Matt Chatfield will chair the whole meeting.

### **3. Report from Woodhall Farm Pre-School (attached)**

#### **4. Financial update**

Everyone was very pleased with the positive figures over the net income, both for the centre and for the Pre-school.

Arno asked for suggestions for different groups and charities to work with for the 20 workshops we have been granted funding for from the Local Network Fund. One purpose with some of these workshops would be to direct children and link them with different groups that are offering various of activities.

#### **5. Administrative items**

Arno will talk to Sally about her doing the payroll instead of DBC.

It was suggested to check with the Volunteer what their charges would be to do it.

Matt Chatfield will be asked for advice about updating the contracts.

Arno informed about the consulting with James about building a kitchen area and storage. He was very helpful and can come to the committee to talk about different suggestions. He can also provide with scaffolding when decorating the main hall.

#### **6. Information items**

Ruth informed on how things had ended with Pearl Skolfield. Everyone was pleased to see the letter from the new chairperson and how things have worked out.

#### **7. Child Protection Policy**

Arno informed us about how the policy needs to be revised to get funding. It was decided that Arno will send a suggestion via email and that response and agreement will be done likewise, to speed up the decision and be able to apply for funding.

#### **8. AOB**

Ruth and Johanna went to a meeting about a project called Community Computing. Would be nice to get community learning into the centre and it would be good to be a partner in this project. Will be sent more information from DBC.

Ask Nicklas to see to that the security camera will come up and make it work.

- A “Re-launch” of the centre was discussed and the possibility of having an evening with invited people, the mayor and some press, will be looked into.
- Make a new leaflet for the centre with the possibility for regular users to be in it as well. Leaflet to be made for September.
- Leaflets should be available in the rooms for one-of-bookings.
- Area working was discussed.
- Geraldine asked if there had been any progress about the paving. Ground works might have funding we could apply for.

New users – New regular users that have started since the last AGM, are the following.

Koinonia

Creative Workshops

Scouts

Slimming World

Pre-school Learning Alliance

Mini Movers

JemCare

Sportspace Aerobics

WorldShapers Academy

## **DONM**

Arno will email suggestions for a new date.